

retail store supervisor

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Company: JOSAN FOOD INC.

Location: Stormont, Dundas and Glengarry United Counties

Category: other-general

Education:

Expérience:

Education

Secondary (high) school graduation certificate

Tasks

Supervise staff (apprentices, stages hands, design team, etc.)

Assign sales workers to duties

Hire and train or arrange for training of staff

Authorize return of merchandise

Establish work schedules

Prepare reports on sales volumes, merchandising and personnel matters

Resolve issues that may arise, including customer requests, complaints and supply shortages

Organize and maintain inventory

Supervise and co-ordinate activities of workers

Manage cash

Oversee payroll administration

Conduct performance reviews

Supervise office and volunteer staff

Supervision

5-10 people

Work conditions and physical capabilities

Fast-paced environment

Work under pressure

Attention to detail

Personal suitability

Accurate

Client focus

Flexibility

Organized

Reliability

Dependability

Initiative

Experience

1 year to less than 2 years

Durée de l'emploi: Permanent

Langue de travail: Anglais

Heures de travail: 30 to 35 hours per week

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